

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

Minutes of Regular Meeting
Board of Commissioners
May 28, 2024

Board Members Present: Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli, Johnathan Ferguson.

Other Presents: Evan Rosenthal, Alicia Johns, John Rittenhouse, Mandy Offerle, Frank Offerle, Sue Colson, Greg Lang (MA), John Petrohovich (MA), Michael Tibble (MA), Patrick Day (DRMP), Joshua Norman (DRMP), Dave Murzin (BDI), Jane Wiesner (BDI), Jeff Joues (BDI), Fred Donovan jr. (BDI), David Keough (BDI), and Robert Beltran (Dewberry).

1. Meeting called to order at 5:01 p.m. by Michael Borelli, Chair.
2. Pledge and Prayer.
3. Public Comment.
4. Adoption of Agenda. **Motion** Stephen Rosenthal by to adopt tonight's agenda. **Second** by Leslie Sturmer. Passed by vote 5-0.
5. RFQ 2024-01 – Hurricane Idalia Engineering Services Oral Presentations: Mr. John gave a brief overview of the presenters. The Board had a few questions on ranking the firms who were giving the oral presentations. Oral presentations began with Mittauer & Associates, Inc., followed by Baskerville-Donovan, Inc., and DRMP, Inc. Each of the Engineering firms gave a 15 minute oral presentation on their background and qualifications. The Board Members discussed each of the firms' presentations and asked questions of Mr. John and Evan on what qualifications the Board needed to focus on the most in ranking each firm. The Board then ask Robert Beltran from Dewberry questions on what his firm will be doing along with the Engineering firm the Board selects. The Board was given ranking sheets which they filled out and Mr. John tallied the rankings: Mittauer & Associates score 457.5, BDI score 443.5, and DRMP score 438. **Motion** by Johnathan Ferguson to direct John Rittenhouse to enter into negotiations with all three firms and bring them back to the Board for approval. **Second** by Leslie Sturmer. Passed by vote 5-0.
6. Dewberry Proposal for Task Order #2 – Hurricane Idalia Consultant Services. Robert Beltran from Dewberry gave his presentation for the Task Order #2. Mr. Beltran discussed each of the next steps Dewberry will be helping the District negotiate with FEMA. Mr. Beltran discussed with the Board the information Dewberry and FEMA entered into a database to help with the District's Restoration process for future funding. There was a lot of discussion on costs and funding. **Motion** by Johnathan Ferguson to approve Dewberry Task Order #2. **Second** by Leslie Sturmer. Passed by vote 5-0.
7. Award of Contract for ITB 2024-02 – Sanitary Sewer Lift Station Rehabilitation Construction. Mr. John and the Board discussed the Award of Contract to C&B Civil Construction. **Motion** by Johnathan Ferguson to Award Contract to C& B Civil Construction in the amount of \$1,889,887.20, then to authorize the Chairman to execute Contract and to authorize John Rittenhouse to issue Notice to Proceed provided C&B Civil Construction meet all Contract requirements. **Second** by Joe Hand. Passed by vote 5-0.

8. Baskerville-Donovan, Inc. Sanitary Sewer Lift Station Rehabilitation Construction Task Order. Mr. John discussed the Task Order with the Board and recommended that the Board approve the Task Order. **Motion** by Leslie Sturmer to proceed with the Task Order from Baskerville-Donovan. **Second** by Johnathan Ferguson. Passed by vote 5-0.
9. Nexttower Proposal. The Board and Mr. John discussed the Proposal by Nexttower to purchase a 99 year easement instead of the current agreement and monthly payment. The Board discussed the other offers Nexttower has proposed in the past and the Interlocal Agreement with the City of Cedar Key, that if the Board accepts the Proposal the District will have to split the lump sum with the City. The Board ask Mr. John to take a look at both the Nextel Contract and Interlocal Agreement with the City to be discussed again at the next Board Meeting.
10. Auditor Request for Contract Amendment. The Auditors have proposed to amend the Audit Contract since they had to purchase some new software dealing with Rentals and Leases by Public Corporations. James Moore & Company would like to add that expense to the original Audit Contract. **Motion** by Johnathan Ferguson to accept the amendment and for the Chairman to sign a formal contract amendment from James Moore & Company outlining the changes to the original contract. **Second** by Joe Hand. Passed by vote 5-0.
11. Commissioner Comments.
12. Public Comments.
13. Adjournment: There being no more business to conduct, the meeting was adjourned at 8:00 p.m.



Michael Borelli, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board